

CHROMEBOOK INSURANCE FORM/WAIVER

- ❖ FEE of \$25 will cover the damage to the device loaned to above named student.
 - Damage is defined as **physical hardware breakage** that hinders the operation or functionality of the device while being used within the parameters of the Acceptable Usage Policy (AUP). Damage that occurs through neglect, misuse or outside the parameters of the AUP will be the full responsibility of the parent/guardian. As found in the chromebook handbook.
- ❖ If a Chromebook breaks, once the device has returned from repair, the original chromebook will be returned to the student.
- ❖ In the event a Chromebook breaks and cannot be repaired, a replacement will be issued.
- ❖ Lost or stolen devices are not covered by this policy. In these cases, the full replacement cost will be charged and another device issued.
- ❖ Damage caused by inappropriate use is not covered by this policy. A replacement will be issued after the replacement cost is paid. This is determined by the Technology Department and Principal.
- ❖ If you choose not to take this insurance for your issued Chromebook, the full cost of the repair or the full replacement cost will be charged depending on the ability to repair the unit.
- ❖ Report all damage to the Technology Department immediately.
- ❖ Chargers and Cases are not covered under the insurance.

1st time or repair break per school year: **If insured** your Chromebook is fully covered.

2nd and subsequent times break or waived insurance per school year: The repair/replacement cost of the damaged Chromebook will be the full responsibility of the parent/guardian. **Outside repairs** are not accepted.

FULL REPLACEMENT COST: Up to \$450 depending on the model of the Chromebook.

_____ I would like to insure the Chromebook for \$25.

_____ I waive the insurance and will incur all costs for replacement/repair of the Chromebook.

PAYMENT PROCESS:

Payment for Chromebook Insurance and damages must be completed through ALMA, or by check / cash to the building the student goes to.

For Card payment: Log into parent account and select fees (after you accept the terms in ALMA Start) for each student to pay the fee. Fees can take up to 3-5 days to process that the form was signed.